**PERSONAL DETAILS FORM**

**Employee ID** : ---------------------------------------------------------------------------------------------------------------------------------

**First Name** : ---------------------------------------------------------------------------------------------------------------------------------

**Middle Name** : ---------------------------------------------------------------------------------------------------------------------------------

**Family Name** : ---------------------------------------------------------------------------------------------------------------------------------

**Position Title** : ---------------------------------------------------------------------------------------------------------------------------------

**Department** : ---------------------------------------------------------------------------------------------------------------------------------

**Project**  : ---------------------------------------------------------------------------------------------------------------------------------

**Current Address** : ---------------------------------------------------------------------------------------------------------------------------------

**Contact Number in UAE** : --------------------------------------------------------------------------------------------------------------------

**Emergency Contact :** --------------------------------------------------------------------------------------------------------------------

Primary Contact Person : ------------------------------------------------ Relationship : -------------------------------------

Address : --------------------------------------------------------------------------------------------------------------------

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Landline Number : ------------------------------------------------------------------------ (Incl country code)

Mobile Number : ------------------------------------------------------------------------ (Incl country code)

**Second Contact Person** : ------------------------------------------------ Relationship : -------------------------------------

Address : --------------------------------------------------------------------------------------------------------------------

Landline Number : ---------------------------------------------------------------------- (Incl Country Code)

Mobile Number : ---------------------------------------------------------------------- (Incl Country Code)

Nationality : ------------------------ Religion : -------------------------------------

Date of Birth : ---------------------------------------------------------------------------------------------------------------------------------

Marital Status : Single Married Divorced Widower

Number of Children who will be/ is residing in UAE : -----------------------------------------------------------------------------

**Dependent Information**

**Spouse Details : ------------------------- *(if the spouse is NA employee, provide Employee ID)*** *-------------------*

First Name: ……………………………. Middle Name: …………………….. Family Name: …………………………

Date of Birth : ------------------------------ Resident of UAE? **Yes No**

*If spouse is employed in UAE, please confirm the following:*

Employer’s Name : ………………………………………………………………….

***Please confirm if spouse receive any of the following benefits by their employer:***

Child Education Allowance: **Yes No** Amount Per Child/year: ……………………….

Annual Ticket Entitlement : ………………………………………….

Accommodation Provided : …………………………………….. Housing Allowance: …………………………

Sponsored by : Employer Spouse is under your sponsorship? **Yes No**

*Please declare children under the age of 18 years old:*

**Child 1**

First Name: …………………………….. Middle Name: ……………….. Family Name: …………………………

Date of Birth : ………………………. Resident of UAE : **Yes No**

School Name : ……………………… School Type : Government/ Private

Grade : ………………………. Current Academic Year : ………………………………………

Currently under your sponsorship: **Yes** **No**

**Child 2**

First Name: …………………………….. Middle Name: ……………….. Family Name: …………………………

Date of Birth : ………………………. Resident of UAE : **Yes No**

School Name : ……………………… School Type : Government/ Private

Grade : ………………………. Current Academic Year : ………………………………………

Currently under your sponsorship: **Yes** **No**

**Child 3**

First Name: …………………………….. Middle Name: ……………….. Family Name: …………………………

Date of Birth : ………………………. Resident of UAE : **Yes No**

School Name : ……………………… School Type : Government/ Private

Grade : ………………………. Current Academic Year : ………………………………………

Currently under your sponsorship: **Yes** **No**

**Child 4**

First Name: …………………………….. Middle Name: ……………….. Family Name: …………………………

Date of Birth : ………………………. Resident of UAE : **Yes No**

School Name : ……………………… School Type : Government/ Private

Grade : ………………………. Current Academic Year : ………………………………………

Currently under your sponsorship: **Yes** **No**

I, -------------------------------------------------- hereby confirm that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform National Ambulance / Human Resources Division of any changes in my personal details or family condition. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Signed: …………………………………………………………. Date: ………………………………….

(Employee)

**HR for filing on personal file**